

HENLEY PARISH COUNCIL

Clerk: Rod Caird, 26 Church Lane, Henley IP6 0RQ
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Minutes of the
Parish Council meeting
on Tuesday July 11, 2017 at
7.30pm in Henley Community Centre

	District Cllr James Caston and Parish Cllrs Kevin Griggs, Steve Brock, Alex Harrison and Martin Redbond were present. Cllr John Whitehead had sent apologies.
1/110717	Apologies for Absence and Approvals
	Bryan Marks had sent apologies and his absence was approved.
2/110717	Declarations of Interest and Requests for Dispensation
	None
3/110717	Approval of the Minutes of the AGM and Annual Parish Meeting held on May 9, 2017
	Approved.
4/110717	To invite public discussion on items on the agenda, and to receive reports from the County and District Councillors
	Cllr Caston reported that Mid Suffolk boundary changes will result in there being 34 district councillors by 2019 instead of the current 40. A consultation will be held from October 3 once draft proposals are available. He also drew attention to £12,500 being available in Localities Grants from our two current district councillors, with an application deadline of September 30.
5/110717	Progress reports: Henley housing needs survey Co-option of additional councillors Condition of Clay Lane Installation of LED bulbs in street lighting Operation of the Respect Zone outside the Primary School Update on the status of the Cross Keys Pub

	<ul style="list-style-type: none"> • A report on the outcome of the Housing Needs Survey is expected in the second week of August. • A possible volunteer has come forward to join the Parish Council. • Some patching has been undertaken in Clay Lane. • The County Highways team has reported that lamps it owns in Henley are unlikely to be uprated to LED in the near future. A price would be offered to uprate the Parish Council's street lamps. • A meeting had been held including the chair of the school governors, Parish, District and County Councillors to discuss the Respect Zone. A letter has been sent to parents, and an approach made to the Police and Crime Commissioner. Cllr John Field is inquiring about double yellow lines, a 20mph limit and additional parking spaces. It was agreed to ask the school to contact next term's new intake of parents about the parking problems and use of the Community Centre car park. • It is anticipated that a new planning application will be received concerning the Cross Keys. The Parish Council Clerk has written to MSDC planning officers clarifying the Parish Council position.
6/110717	To consider any action required on the recent fly-tipping incidents in and around Henley
	Cllr Caston will inquire at the District Council to find out if recent incidents and reports made about them are being pursued with a view to prosecution.
7/110717	To consider whether to request Tree Preservation Orders for trees in the village not currently protected
	The Clerk reported that the Mid Suffolk Tree Officer feels the heavily cut-back old oak on The Drift cannot be given a Tree Preservation Order in spite of new growth. It was agreed to take this up with him again in the light of strong feeling in the village.

8/110717	To receive an update on the Vehicle Activated Sign and to consider other speed management schemes
	It was agreed to hold this over to the next meeting.
9/110717	To select a Parish Councillor to sit as a Trustee of the Henley Community Centre Charity
	Kevin Griggs is no longer a Trustee as he is employed by the Centre; it is required that if there are a total of six trustees, the Parish Council will appoint at least two of them. This is understood to mean there should be two Parish Councillors on the Trustees' committee. Cllr Harrison agreed to become a Trustee with Steve Brock the other Parish Council representative. It was agreed the Parish Council would receive regular reports from the Trustees as a routine Agenda item.
10/110717	To consider possible funding requests for a stage extension in the Community Centre
	It was agreed to apply for Locality Grants from both District Councillors, and to contribute an equal share from the Parish Council, to make up the anticipated shortfall in the event of a grant being received from SITA. The total cost is £5,843 and the shortfall £689.
11/110717	To consider whether the Parish Council should contribute to the cost of constructing a footpath to bypass the vehicle entrance at the Community Centre
	It was agreed the cost would be shared equally between the Parish Council and the Community Centre.
12/110717	To discuss repositioning the street sign at 4, Pearsons Place
	It was agreed to recommend placing the sign on the grass outside 5, Pearsons Place
13/110717	Financial report to date including any payments due
	It was agreed to add Cllr Redbond to the bank mandate. A bank reconciliation was presented showing a current balance of £17,851.96. Since the last meeting payments had been made to Rod Caird (£205.48, clerk pay), MSDC (£120, dog bin emptying) and Henley Community Centre (£36, room hire).

14/110717	Urgent matters to be brought to the attention of the Parish Council
	It was agreed to review the graffiti in the bus shelter at the next meeting. It was agreed to set a date for a litter pick at the next meeting. The 2017 Christmas Fair will be held on Saturday December 9. A beacon will be lit at the Community Centre on November 11, 2018, marking the centenary of the end of World War I. Henley Parish Council will comment on the planning process for the proposed Barham housing development, expressing concern about the traffic implications.
15/110717	To confirm the date of the next Parish Council meeting
	Tuesday September 12 at 7.30pm

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