

HENLEY PARISH COUNCIL

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Minutes of the **Annual Parish Meeting** and
AGM of the Parish Council
on Tuesday May 9, 2017 at
7.30pm in Henley Community Centre

ANNUAL PARISH MEETING

	Nine members of the public attended, together with Cllrs John Field and John Whitehead and Parish Cllrs Kevin Griggs, Steve Brock, Bryan Marks and Martin Redbond. The Clerk Rod Caird was also present.
1/090517apm	Apologies for Absence
	Richard Self had sent his apologies.
2/090517apm	Chairman's Welcome, Introduction and Report on 2016/17
	Cllr Griggs presented his report which has been published in full on the village website http://www.henley.onesuffolk.net
3/090517apm	Village organisation reports: <ul style="list-style-type: none">• Henley WI• Henley Community Centre Charity• Henley Senior Citizens• St Peter's Church• Henley Players• Henley HOGS• Henley Folk Nights• Henley School
	These written reports, together with the annual reports of the County and District Councillors, have been published on the village website. A verbal report on Henley Athletic Football Club was presented by the Chair of the club, Wayne Leggett. The first team won the senior division in its first year since promotion and the reserves were also promoted. HAFC noted that the Club and the Community Centre were now

	working together more effectively. HAFC thanked the Community Centre for providing a third changing room and other new facilities, and Keith Lawrance for assistance with fund-raising. Next season may see the introduction of a women's team for the first time.
4/090517apm	Date of Next Meeting
	Tuesday May 8, 2018, at 7.30pm

ANNUAL GENERAL MEETING OF THE PARISH COUNCIL

1/090517	Election of Chair for 2017/18
	Kevin Griggs was elected Chair without contest and Steve Brock was elected Deputy Chair.
2/090517	Apologies for absence and approvals
	None. Alex Harrison was not present.
3/090517	Declarations of interest and dispensations requested
	None.
4/090517	Approval of the Minutes of the PC meetings on March 20 and April 24, 2017
	The Minutes of both meetings were approved.
5/090517	Reports from County and District Councillors and public comments on matters on the agenda
	<p>The written reports from the District and County Councillors are published on the village website. Cllr Marks asked about the quality control of pothole repairs carried out by the County Highways department. Cllr Field explained the work is monitored with regular inspections.</p> <p>Parents from Henley School raised questions about the background, purpose and operation of the Respect Zone on Ashbocking Road outside the school. After discussion and explanation, it was acknowledged on</p>

	<p>both sides that a further meeting should be held between the Parish Council, the school and interested parents, as well as the District and County Councillors, in order to explore options.</p>
<p>6/090517</p>	<p>Progress reports:</p> <ul style="list-style-type: none"> • Henley housing needs survey • Co-option of additional councillors • Condition of Clay Lane • Update on planning matters • Installation of LED bulbs in street lighting • Operation of the Respect Zone outside the Primary School • Update on the status of the Cross Keys Pub
	<p>Results from the housing needs survey should be available in July. It was noted that an improved bus service would be needed in order to support more housing.</p> <p>No one had yet come forward to volunteer to fill either parish Council vacancy.</p> <p>Cllr Field will arrange a meeting with Highways to discuss Clay Lane.</p> <p>Planning applications at White House Farm have been approved.</p> <p>A response is awaited from the County Council officer on LED light installation.</p> <p>The Respect Zone was discussed earlier in the meeting.</p> <p>There is no further information on the future of the Cross Keys, which has been taken off the market.</p> <p>The VAS had been used in Henley Square, recording speeds through March and April. The 85th percentile speed was 45.5mph; meaning 15% of drivers were exceeding that speed passing through the village. The overall average speed was 34.5mph. The road was used by approximately 1000 vehicles per day. The highest speed recorded was 75mph on March 2 at 5.10pm.</p>

	<p>Cllr Marks agreed to send all the data to Cllr Field in order that the issue can be raised again with Highways with a view to establishing whether a speed restriction should be imposed.</p> <p>The VAS will be moved around the village to collect further data so that decisions can be made about how best to control excessive vehicle speeds.</p>
7/090517	Financial report and approval of Annual Accounts for 2016/17, including payments due
	<p>The annual accounts for 2016/17 were approved, showing a balance at the end of the year of £13,463.71.</p> <p>A bank reconciliation for the period to May 8, 2017, was presented and approved. The balance at the bank was £18,282.32, the first precept instalment and transparency code grant having been received. The clerk was paid £205.68 on May 3, and there were no further payments due.</p> <p>The Parish Council's Asset Register for March 31, 2017 was approved. Totals assets including the Community Centre amount to £474,425.</p>
8/090517	Urgent matters to be brought to the attention of the Parish Council
	<p>The condition of the footpath along the road by Pond End and Pearson's Place is very poor and hindering use of that route to the school. Highways will be advised.</p>
9/090517	Dates of meetings in 2017/18
	<p>Tuesday July 11, September 12 and November 14 at 7.30pm in the Community Centre</p>