

# HENLEY PARISH COUNCIL

Clerk: Rod Caird, 26 Church Lane, Henley IP6 0RQ  
Tel: 01473 831172 Email: [henleyparishcouncil@gmail.com](mailto:henleyparishcouncil@gmail.com)

## Minutes and Notes of the **Annual Parish Council Meeting held online on Tuesday May 4, 2021 at 7.30pm**

<b>1/040521</b>	<b>Election of Chair and Deputy for 2021/22:</b> Kevin Griggs was elected Chair and Steve Brock was elected Deputy Chair, both without contest.
<b>2/040521</b>	<b>Apologies for absence and approvals:</b> Apologies had been received from Steve Brock and his absence was approved. All other councillors were present, together with District Cllr Tim Passmore, County Cllr John Field and six members of the public.
<b>3/040521</b>	<b>Declarations of interest and dispensations requested:</b> none
<b>4/040521</b>	<b>Approval of the Minutes of the PC meetings on March 9, March 30 and April 26, 2021:</b> The Minutes of the meetings on March 9 and 30 were approved; the minutes of the meeting on April 26 were yet to be prepared.
<b>5/040521</b>	<b>Public comments on matters on the agenda:</b> No issues were raised. Cllr John Field presented his last written report as he is not seeking re-election on May 6. The Parish Council thanked him for his unflinching support and hard work over the past 20 years. Cllr Passmore also thanked Cllr Field for his hard work and presented a written report on behalf of himself and Cllr John Whitehead. He said a meeting has been requested with senior planning officers concerning the reserved matters and mitigation opportunities for the outline planning permission for 11 houses on Ashbocking Road. Locality grants will be available for the coming year of £7,350 per councillor. He noted that communities have risen to the challenges presented by the coronavirus outbreak. On the policing front the patterns of drugs crime have changed and there has been a very large increase in the number of domestic abuse cases. Cllr Passmore does not support Mid Suffolk's policy of investing public funds in commercial property. The County is trialling a mobile Automatic Number Plate Recognition (ANPR) camera in its efforts to reduce speeding. A mobile police speed camera was deployed on Henley Road today. It was noted that the road surface repairs on Mill Lane and Coopers Road were very poorly done. Highways said they had done 40% of the potholes and the remainder were below the threshold required for fixing. Cllr Griggs has pursued this matter and further work has been scheduled.
<b>6/040521</b>	<b>To consider any updates on the Ashbocking Road planning application, the Cross Keys change of use planning application and other related business:</b> Cllr Passmore reiterated he is seeking a meeting with the Head of Planning about Ashbocking Road. Discussion of an application for an extension at 2 Rectory Farm Barns was deferred pending getting clarity from the planners about

	remaining conditions imposed on the buildings at the time of the original planning permissions.
<b>7/040521</b>	<b>Financial report, including payments due, and presentation and approval of the accounts of the Parish Council for 2020/21 (and the relevant annual return paperwork):</b> A bank reconciliation for the period to March 31, 2021, was presented and approved. The balance shown at the end of the year was £24,125.98; expenditure during the year was £7,929.42 and receipts were £16,675.16. It was agreed these figures would form the basis of the annual audit and relevant statutory paperwork, which the Clerk and Chair were authorised to prepare and sign
<b>8/040521</b>	<b>To receive a report from the Henley Community Centre Charity:</b> Steve Brock was not able to attend the meeting so this item was held over.
<b>9/040521</b>	<b>Urgent matters to be brought to the attention of the Parish Council:</b> The response to the litter pick appeal had been adequate, but hopefully on future occasions the Village Brunch will be available again which will make litter picking more attractive.

Signed: *Kevin Griggs*

Date: *13 07 2021*