

HENLEY PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2022

Bank Reconciliations:	
Account balances as at 01 04 2021: Community	£ 12,613.13
Premium	£ 11,512.85
Add receipts in year: Community	£ 13,320.96
Premium	£ 0.87
Less payments in year: Community	£ 4,099.90
Premium	£ -
Add unrepresented payments	£ 60.74
Account balances as at 25 02 2021	£ 33,408.65

Represented by:	
Community	£ 21,894.93
less unrepresented payments	£ -
Premium	£ 11,513.72
less unrepresented payments	£ -
Available balances as at 25 02 2021	£ 33,408.65

	Opening balance	Receipts	Transfer/interest	Payments	Unrepresented	Transfers	Closing balance
General Reserves	£ 12,125.98	£ 13,320.96	£ 0.87	£ 4,099.90	£ 60.74	£ 13,250.00	£ 8,158.65
Asset replacement reserve - Streetlights	£ -	£ 0	£ 10,000.00	£ -	£ 0	£ -	£ 10,000.00
Defib reserve	£ -	£ 0	£ 1,000.00	£ -	£ 0	£ -	£ 1,000.00
Road safety reserve	£ -	£ -	£ 1,500.00	£ -	£ -	£ -	£ 1,500.00
Election reserve	£ -	£ -	£ 750.00	£ -	£ 0	£ -	£ 750.00
Playground Reserves	£ 12,000.00	£ 0	£ -	£ 0	£ 0	£ 0	£ 12,000.00
	£ 24,125.98	£ 13,320.96	£ 13,250.87	£ 4,099.90	£ 60.74	£ 13,250.00	£ 33,408.65

£ 11,832.00 69%

Payments

Payee	Details	Invoice no	Method	Gross	VAT	Net	Power
Tina Newell	Salary	n/a		£ 470.38	£ -	£ 470.38	
CAS	Insurance increase	tbc		£ 10.70	£ -	£ 10.70	

Total hours from 11 01 2022 up to inc w/c 28 02 2022	32
Salary @ £12.73 per hour	£ 407.36
Holiday pay	£ -
HMRC deduction	£ -
Office costs (8 weeks)	£ 48.00
Travel	£ 12.42
Stationery: 1 x folder @ 60p one set of dividers @ £2	£ 2.60
Total	£ 470.38

Holiday (hours)	
B/F	-
Accrued in month	4
Taken in month	-
C/F	4