

HENLEY PARISH COUNCIL

Clerk: Rod Caird, 26 Church Lane, Henley IP6 0RQ
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Minutes of the
Parish Council meeting
on Tuesday, July 10, 2018 at
7.30pm in Henley Community Centre

1/110718	Apologies for Absence and Approvals
	<p>Cllrs Kevin Griggs, Martin Redbond, Alex Harrison and Steve Brock were present. Cllrs Bryan Marks and Beverley Thomas had sent their apologies and their absence was approved.</p> <p>Two members of the public were present, together with County Cllr John Field and District Cllr John Whitehead.</p>
2/110718	Declarations of Interest and Requests for Dispensation
	None
3/110718	Approval of the Minutes of the Parish Council meeting held on June 18, 2018 and of the AGM and Annual Parish Meeting held on May 8, 2018
	The minutes were approved, with one amendment: Minute 6/080518 Item 2 should read: "of the overall total, approximately 10 would be bungalows...."
4/110718	To invite public discussion on items on the agenda, and to receive reports from the County and District Councillors
	Written reports were presented by the County and District Councillors, which will be published on the website with these minutes. Cllr Field will be reviewing the traffic situation at the Rede Lane/Henley Road junction. It was suggested the Parish Council might approach Otley College direct concerning the under-occupied double-decker buses using Barham Church Lane. Concern was expressed about overgrown verges causing visibility problems and delays by Highways in cutting them back, especially at the

	<p>Claydon/A14 roundabout. Cllr Field will also pursue the promised yellow line installation outside the Primary School. It is not known when or whether the District Council will introduce a plastic bottle return scheme, though trials are being conducted elsewhere. The Ely Road proposed housing development in Barham has been sent to the Referrals Committee along with the reduced scheme on Barham Church Lane.</p>
5/110718	<p>To consider planning application DC/18/02815 - Manor Farm, Ashbocking Road, Henley, Ipswich Suffolk IP6 0RG; change of use of land for 8 temporary “glamping pods”.</p>
	<p>No objection was raised.</p>
6/110718	<p>To consider any updates on other planning matters including the lime trees in Freeman Avenue and the entrance to Quirky Nook on Ashbocking Road</p>
	<p>The application to fell a lime tree in Freeman Avenue has been refused, though the District Council will look sympathetically at a proposal to reduce the tree to previous pruning points.</p> <p>The Parish Council has made no objection to the proposed entrance gateway at Quirky Nook.</p>
7/110718	<p>Progress reports:</p> <p>Update on the Henley housing project Operation of the Respect Zone outside the Primary School and other Highways issues, including village maintenance The Mid Suffolk Consultation on its Draft Statement of Community Involvement</p> <ol style="list-style-type: none"> 1. A further meeting has taken place attended by Cllrs Redbond and Griggs, Hastoe, Mid Suffolk and Community Action Suffolk. It is understood Hastoe is in discussion with a landowner, and more information will be available at the September 11 Parish Council meeting, which Hastoe will attend. A member of the public asked about how the process will work and what certainty there was that the landowner, the

	<p>developer and the community would be able to work together and achieve an outcome all were comfortable with. Cllr Griggs replied that this is a valid question; he is confident, based on the record of Hastoe projects elsewhere, but the result cannot be guaranteed, Mid Suffolk's planning process will of course play a large part in determining the outcome. More information will be available in September.</p> <ol style="list-style-type: none"> 2. The planned road marking outside the Primary School was discussed earlier in the meeting. The drainage and potholing problem in Church Lane has now been fixed. It was agreed that the Parish Council supports the idea of employing a gardener/handyman to help with tidying and verge-trimming, subject to cost and subject to insurance requirements (Clerk to inquire). A volunteer work group could be recruited to tackle the Pond End landscaping later in the year. 3. Parish Councillors will review the Mid Suffolk Consultation on Community Involvement and will pass comments to the Clerk.
8/110718	To receive a report from the Henley Community Centre Charity
	<p>The Primary School end-of-term play was performed at the Community Centre after a couple of years' break, which was very welcome. Henley Chefs' Rounders and Barbecue evenings have been successful. Improvements are planned for the Boughton Room.</p>
9/110718	Financial report to date, including any payments due, and consideration of the internal audit report for 2017/18, including action points arising.
	<p>A bank reconciliation to July 10 was presented showing a bank balance of £22,842.66. A payment was made to SALC for the internal audit (£220.80). Since the last meeting payments had been made by bank transfer to Rod Caird (Clerk pay, £180.30) and British Bins (supply of litter bin for bus shelter, £224.12). The regular bank reconciliation document now includes a tracker element designed to show how spending matches the agreed budget. This was requested in the internal audit, which also noted an error (since</p>

	<p>rectified) in calculating the 2017/18 opening balance (uncleared cheques had been assigned to the wrong year). The internal audit report was presented and approved. It was agreed that bank transfers were a suitable way to carry out some payments provided the usual transparency of transactions applies and Parish Councillors are kept informed.</p>
10/110718	Urgent matters to be brought to the attention of the Parish Council
	<p>Summer activities organised by the Claydon Youth Community Project (CYCP) will be publicised via email and on the website.</p> <p>After discussion it was agreed to postpone a decision about establishing a Community Speedwatch Scheme while Number Plate Recognition Cameras are tested and evaluated in the county. If successful, this would offer a more efficient outcome. Data from the VAS positioned at the entrance to Henley from the Ipswich direction from June 9 until June 24 showed a total vehicle count of 30,649. 85% of them were travelling at 38.7mph or less; the overall average speed of all vehicles was 32.1mph. The fastest speed recorded was 90mph on June 23 at 1.00am.</p> <p>The availability of the defibrillator at the Community Centre was valued by emergency services on two recent occasions, when urgent first aid had to be used.</p> <p>Damage to verges by builders' vehicles outside 17 Gascoigne Drive was noted and it was agreed to speak in the first instance to the contractors.</p> <p>It was noted the litter bin in the bus shelter should be firmly secured.</p>
11/110718	To confirm the date of the next Parish Council meeting
	Tuesday, September 11, 2018