

HENLEY PARISH COUNCIL

Clerk: Rod Caird, 26 Church Lane, Henley IP6 0RQ
Tel: 01473 831172 Email: henleyparishcouncil@gmail.com

Minutes of the
Parish Council meeting
on Monday, March 13, 2018 at
7.30pm in Henley Community Centre

1/130318	Apologies for Absence and Approvals
	<p>Cllrs Kevin Griggs, Martin Redbond, Steve Brock, Bryan Marks and Alex Harrison were present.</p> <p>Seven members of the public were present, together with District Cllr James Caston and County Cllr John Field. District Cllr John Whitehead was unable to attend.</p>
2/130318	Declarations of interest and requests for dispensation, and co-option of an additional councillor, Beverley Thomas
	<p>No declarations of interest were made and Beverley Thomas was co-opted as a Parish Councillor, signing an Acceptance of Office form.</p>
3/130318	Approval of the Minutes of the Parish Council meeting held on January 15, 2018
	<p>Approved.</p>
4/130318	To invite public discussion on items on the agenda, and to receive reports from the County and District Councillors, together with a housing presentation by Hastoe Housing Association
	<p>Cllr Redbond introduced the presentation by John Lefever, Land and New Business Manager of Hastoe Group. Elizabeth Ling, Mid Suffolk and Babergh Community Housing Enabling Officer, was also present.</p> <p>The background is the need, identified by a public meeting in the village in November 2013 and then by the Housing Needs Survey conducted in 2017, for up to 30 new houses in Henley, about half categorized as affordable and also including a number of bungalows.</p> <p>Mr. Lefever said that Hastoe specializes in community-led developments, including a mix of affordable and open-market housing to designs sympathetic to the locality. If Henley chooses to go with Hastoe, step one would be to</p>

	<p>identify a suitable architect; step two to find land; and step three to consult the community about the plans before going into the planning permission process.</p> <p>Hastoe houses are said to be energy efficient, ineligible for right-to-buy and closely managed to protect quality and standards. “Affordable” houses would mainly be on the basis of shared ownership between the individual and the Association. The aim would be to meet the needs of local people. The whole project would be financed by Hastoe.</p> <p>Further consideration was deferred to a future meeting.</p> <p>Cllr John Field presented his written report to the meeting which will be published with these minutes.</p> <p>Cllr James Caston presented a verbal report, highlighting the current stage of the boundary review consultation, which would add Coddenham, Gosbeck and Ashbocking to the current Barham and Claydon ward which includes Henley. Two district councillors would continue to represent the enlarged ward. He also noted that fact that waste disposal in the district currently costs each household £10.20 per year. In answer to a question he said he would report back on the district’s success in recycling plastic waste. The new Data Protection Regulations apply from May 2018. Mid Suffolk is purchasing the former Nat West building in the centre of Stowmarket for community use. A residents’ survey about the proposed Mid Suffolk/Babergh councils’ merger is being conducted and the results will be known soon.</p>
5/130318	<p>To consider revised Planning Application 17/06242 - Outline permission for a one and a half storey dwelling at Headlands, Ashbocking Road, Henley IP6 0QX</p>
	<p>No objection was made to this revised outline proposal though the Parish Council continues to be concerned about access to Ashbocking Road.</p>
6/130318	<p>Progress reports:</p> <ul style="list-style-type: none"> • Updates on current planning applications including the change of use proposal at the Cross Keys • Update on Henley housing needs • Operation of the Respect Zone outside the Primary School • Redecoration of the bus shelter

	<ul style="list-style-type: none"> • Update on the new Data Protection regulations
	<p>It was agreed to respond to Ipswich Borough Council's latest consultation request on application 16/00608, Land North of the Railway and East of Henley Road by again drawing attention to concerns about overstretcd infrastructure, especialliy traffic evels on Rede Lane and Mill Lane.</p> <p>It was noted that the application for Change of use to residential at the Cross Keys (17/0374) has been referred by Development Control Committee B to the full planning committee meeting on April 11. The Clerk agreed to attend and to re-assert the Parish Council's opposition to the change of use.</p> <p>The housing needs issue had been discussed earlier in the meeting.</p> <p>A meeting has been held with Suffolk County Highways officers on site to discuss the school parking issue. Yellow lines are to be installed, funded (with thanks) by Cllr Field's highways locality budget, in order to give legal force to the prohibition on parking immediately outside the school. Some space would be allowed between stretches of line, and drivers would still be encouraged to use the Community Centre car park. A meeting is to be held with the school on March 26.</p> <p>The bus shelter has now been redecorated at a cost of £430. It was agreed to purchase a new litter bin and to continue with the existing sweeping arrangements.</p> <p>Cllr Marks presented a report on data from the Vehicle Activated Speed sign which had been located on Henley Road at the entrance to the village for three months. A total of 110,000 vehicles had passed the sign during that period travelling north. The highest recorded speed was 80mph on January 31 at 9.00pm. The 85th percentile speed was 38.5mph (in other words 85% of all vehicles had been travelling at 38.5mph or less); the overall average speed of all vehicles passing the sign was 29.7mph. The display on the sign was switched off during this period in order to get a true record of speeds without sudden braking. The average excessive speed was about 40mph. It was felt this indicated a less dramatic level of excessive speeds than had perhaps been anticipated.</p> <p>But the Council welcomed an initiative by Ken Austin to set up a volunteer Community Speedwatch scheme. The Clerk</p>

	<p>agreed to find out whether other neighbouring parishes would be willing to join in and Cllr Field indicated he could part-fund purchase of a camera.</p> <p>The Clerk reported he has started to take steps to make sure the Parish Council is compliant with the new Data Protection Regulations.</p>
7/130318	To receive a report from the Henley Community Centre Charity
	<p>Cllr Brock for the Trustees thanked Mid Suffolk councillors for their financial support in replacing the Centre's sewage pumps, which had not been an anticipated expense. Maintenance work is planned for the building including floor sanding and carpet replacement. The summer event marking the Centre's 20th anniversary will now be a free evening event for the village on Saturday July 14 – details to be announced.</p>
8/130318	Financial report to date, including any payments due and confirmation of the audit arrangements for 2017/18.
	<p>A bank reconciliation was presented showing a current balance at the bank of £18,156.94. This is likely to be the position at the end of the 2017/18 financial year. Since the November meeting payments had been made to N. Martell for bus shelter decoration (£430) and to all the recipients of Section 137 grants as detailed at the previous meeting. It was noted that the grant to Henley PCCC should have been made not under section 137 but under section 214(6) of the Local Government Act 1972, which allows burial authorities to contribute to the cost of cemetery provision, though even this has not been formally tested in court. Payments were also made to SAL (annual subscription, £245.77), Rod Caird (clerk pay, £205.48), HMRC (PAYE, £31.20) and Henley Community Centre Charity (room hire, £18).</p> <p>It was agreed to appoint SALC as internal auditors for 2017/18.</p>
9/130318	Urgent matters to be brought to the attention of the Parish Council
	<p>It was agreed hold the postponed village litter pick on April 8 (the day after Hemingstone) from 10.00am and to offer free brunch at the Centre to volunteers.</p> <p>No comment would be made to the boundary revision process.</p>

	The Parish Council would respond to the Highways Department's Community Self-Help Survey by declining to show interest in voluntary work supporting Highways' routine repair and maintenance obligations.
10/130318	To confirm the date of the next Parish Council meeting
	Tuesday, May 8, 2018, which would be the Annual Parish Meeting and the AGM of the Parish Council

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