

# HENLEY PARISH COUNCIL

*"Creating a spirit within our community that is always friendly & welcoming."*

Clerk: Rod Caird, 26 Church Lane, Henley IP6 0RQ  
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## Minutes of Henley Parish Council AGM Tuesday May 10, 2016 7.30pm Henley Community Centre

<b>Public Discussion</b>	Cllrs James Caston, John Whitehead and John Field were present. Annual reports were presented by the District and County Councillors and will be published on the village website along with reports from village organisations.
	<b>Present: Kevin Griggs, Stephen Brock, Keith Lawrance, Martin Redbond, Bryan Marks, and Rod Caird (Clerk)</b>
<b>1/100516</b>	<b>Election of Chairman for 2016/17</b>
	Cllr Kevin Griggs was elected chairman without contest.
<b>2/100516</b>	<b>Apologies for absence and approvals</b>
	None
<b>3/100516</b>	<b>Declarations of Interest and Dispensations Requested</b>
	None
<b>4/100516</b>	<b>Approval of the Minutes of the PC Meeting on March 8, 2016</b>
	The Minutes were approved.
<b>5/100516</b>	<b>Progress reports:</b>
	<ul style="list-style-type: none"><li>• <b>Henley Square signage:</b> This has now been installed.</li><li>• <b>Planning Policy:</b> Cllr Caston reported that a possible way forwards was a Neighbourhood Development Order (NDO) which could be based on a housing needs survey in the village supported by Suffolk Community Action. It was agreed a working group of Keith Lawrance, Kevin Griggs and Martin Redbond would be established to progress this.</li><li>• <b>Respect Zone:</b> It was agreed to explore whether a risk assessment specific to the parish council's involvement in the zone was possible and it was also agreed to accept Econobuild's quote of £3,689 plus VAT for construction of a footpath between the Community Centre car park and Church Meadows.</li><li>• <b>Playground Repairs:</b> It was agreed to accept the quote from Playquip of £1,435 for repairs to the fencing top rails of the playground.</li></ul>

	<ul style="list-style-type: none"> <li>• <b>Co-option of Additional Councillors:</b> It was reported residents had expressed some interest and the Clerk agreed to continue discussions.</li> <li>• <b>Condition of Clay Lane:</b> This continues to cause concern and will be raised again with the Highways department. Changes had taken place in the department and as a result the Parish Council's normal point of contact is no longer available.</li> <li>• <b>Funding of Police Community Support Officer:</b> It has now been agreed that Henley will contribute £1,500 towards the cost of the Officer. This represents just under 10% of the parish councils' contributions, the balance being carried by Barham, Claydon and Whitton, and Great Blakenham Parish Councils. Suffolk Constabulary is contributing a matched amount, the overall total cost being just under £32,000. The agreement runs for one year until the end of March 2017.</li> <li>• <b>Noticeboard Improvements:</b> The Clerk will pursue purchase of new noticeboards following receipt of the £1,000 grant from the District Councillors' budget, which is greatly appreciated.</li> </ul>
<b>6/100516</b>	<b>Financial Report and Approval of Annual Accounts, including payments due</b>
	Bank statements at March 31, 2016 showed balances of £12,610.35 with no uncleared payments. The accounting statements based on this figure, together with the Annual Governance Statement, Risk Assessment and Asset Register, were all signed and dated ready for internal audit by SALC as agreed. Payments were made to Martin Redbond (£95.88) to cover the cost of additional cones for the Respect Zone and to Rod Caird (£198) for clerk pay to cover April and May.
<b>7/100516</b>	<b>Urgent Matters to be brought to the attention of the Parish Council</b>
	<p>It was reported by Cllr Marks that data was now available from the VAS, which had been installed southbound on Main Road during April. 24,374 vehicles passed the sign during the month; no more than 15 per cent of them were travelling at more than 39mph.</p> <p>Over the course of the month the overall average speed of vehicles passing the sign was 29.9mph. Of those which exceeded the speed limit, the average speed was just less than 40mph.</p> <p>At 8.25am on April 5 someone drove past the sign at 65mph. Further data would be made available from the sign in its various positions.</p>
<b>8/100516</b>	<b>Date of Next Meeting</b>
	Tuesday July 12, 2016 at 7.30pm in Henley Community Centre
	<b>Annual Parish Meeting</b>

<b>1/100516apm</b>	<b>Apologies for absence</b>
	Apologies had been received from Richard Self and from Joyce and Arnold Hornsby.
<b>2/100516apm</b>	<b>Chairman's welcome, Introduction and report on 2015/16</b>
	Cllr Griggs' annual report will be published on the village website.
<b>3/100516apm</b>	<b>Village Organisation Reports</b>
	Reports presented by the WI, Senior Citizens, St Peter's Church, HOGS, Henley Players, Henley Community Centre Charity, Henley Primary School, Henley Folk Night, Henley WEA and Henley Bowls Club will all be published on the website and circulated via the email network.
<b>4/100516apm</b>	<b>Date of Next Meeting</b>
	<b>Tuesday May 9, 2017 at 7.30pm</b>

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