

# HENLEY PARISH COUNCIL

*"Creating a spirit within our community that is always friendly & welcoming."*

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## Minutes of Henley Parish Council Meeting Tuesday November 10, 2015 7.30pm Henley Community Centre

<b>Public Discussion</b>	Three members of the public and Cllr James Caston were present. Cllrs John Whitehead and John Field had sent their apologies. Tree preservation orders in the village need to be identified and discussed with David Pizzey, the MSDC tree officer. The smell from the Kewland Farm pig unit has got worse this year and should be reported to Environmental Health. Cllr Field's written report was presented to the meeting and Cllr Caston presented the district councillors' report. Construction of new council housing was highlighted; also cost cutting through senior staff reductions. Suffolk will be receiving a small number of refugees under the government's programme with housing likely to be in Kesgrave or Rushmere. The deadline for locality grant applications is January 8, 2016; Cllrs Caston and Whitehead each have £5,000 available.	
	<b>Present: Kevin Griggs (chair), Stephen Brock, Keith Lawrance, Martin Redbond, Bryan Marks, Rod Caird (Clerk)</b>	
<b>1/101115</b>	<b>Apologies and Approvals of Absence</b>	
	There were no apologies. Graham Doyle was absent.	
<b>2/101115</b>	<b>Declarations of Interest and Requests for Dispensation</b>	
	None	
<b>3/101115</b>	<b>To approve as accurate the Minutes of the Meetings held on September 15 and October 27, 2015</b>	
	Approved	
<b>4/101115</b>	<b>To discuss progress reports as follows:</b>	
	<b>Henley Square traffic signage:</b> Clerk contacting County Highways to find out progress. <b><i>Since the meeting the Dept has advised the contractor has so far taken no action on this. To be pursued.</i></b>	
	<b>Vehicle Activated Sign on Main Road:</b> This is now being ordered. Cllr Marks agreed to take control of the	

	<p>sign and its rotation between the two posts in Henley and one in Hemingstone. Data on traffic speeds from the sign to be recorded and advised to police as necessary.</p> <p><b>Henley Square broadband provision:</b> this is now up and running as a private service relayed from the Community Centre.</p> <p><b>Henley Primary School parking issues and proposed footpath from Community Centre car park:</b> Martin Redbond reported that following discussions with the school head and chair of governors and the MSDC communities officer a Respect Zone will be established outside the school from the beginning of the new term in January, with coning to prevent parking on Ashbocking Road at both ends of the school day. Volunteers are needed from the village to help with the coning. The school will be publicising the scheme through posters and a banner. Use of the Community Centre car park will be encouraged. The footpath along the road will need repair (Clerk to contact Highways).</p> <p><b>Clay Lane traffic and road condition following Highways dept meeting:</b> an email had been received from the County regarding the use of concrete filled sandbags to create pseudo-verges. Clerk to discuss follow-up with Cllr Field.</p> <p><b>Improvements to Parish noticeboards at the bus stop and Henley Square:</b> Clerk to research cost of two new noticeboards to form application to the District Councillors' locality budget.</p>	
5/101115	<b>To discuss progress on the Henley Christmas fair in 2015.</b>	
	Chairman reported good take-up of tables for the fair on December 12; bouncy castle, Santa's grotto, choirs/carols, tree kindly donated by Victoria Nurseries, new tree lights, and purchase of banners and flyers.	
6/101115	<b>To consider Henley's planning future in the light of issues raised during discussions about a five-year plan</b>	
	It was agreed to hold a special PC meeting in January,	

	to begin discussions about the future development of the village, which would include future discussions with MSDC planners about the best way forward in the light of the nature of Henley's population and the need for refreshed housing stock to meet future requirements.	
<b>7/101115</b>	<b>To adopt Standing Orders and Financial Regulations as recommended by the external audit report for 2014/15</b>	
	The Standing Orders present by the Clerk were unanimously adopted.	
<b>8/101115</b>	<b>Payments due and financial report including Section 137 grants for 2015/16</b>	
	<p>The bank reconciliation to date was signed, showing a balance including uncleared items of £17,525.02.</p> <p>A payment was made to Rod Caird (clerk pay, £99.00).</p> <p>Proposals for Section 137 grants are invited from community groups through the regular In Touch article and via village email.</p> <p>It was agreed revenue from the bottle bank would be paid to the Community Centre Charity.</p> <p>A budget and precept proposal for 2016/17 would be presented to the next regular meeting.</p>	
<b>9/101115</b>	<b>Urgent matters to be brought to the attention of the Parish Council</b>	
	A littler pick would be arranged for March.	
<b>10/150915</b>	<b>Date of Next Meeting</b>	
	Tuesday January 12, 2016, at 7.30pm in the Community Centre.	